



## **AGENDA**

### **A REGULAR MEETING OF THE LA HABRA HEIGHTS CITY COUNCIL**

1245 North Hacienda Road  
La Habra Heights, California

6:30 p.m. Adjourn for Closed Session  
7:30 p.m. Regular Business

**November 12, 2009**

The City of La Habra Heights complies with the Americans with Disabilities Act of 1990. If you require special assistance to attend or participate in this meeting, please call the City Clerk's office at (562) 694-6302 at least 48 hours prior to the meeting.

Materials related to any items on this agenda submitted to the Council after distribution of the agenda packet are available for public inspection at the City Clerk's Office at 1245 N. Hacienda Road, La Habra Heights, CA 90631 during normal business hours.

#### **PUBLIC COMMENT PROCESS**

The City Council will listen to the public on any item on the agenda or item that is not on the agenda but relevant to City business. The City Council cannot legally take action on any item not scheduled on the agenda. Such items may be referred for administrative action or scheduled on a future agenda. If you wish to speak to the Council, please complete a Speaker's Card and present it before the agenda item is called. You will be called to the podium by name when it is your turn to speak to the Council. Should you need to provide written documentation to the City, please give the City Manager a minimum of seven (7) copies prior to the start of the meeting so the information can be distributed appropriately. Comments will generally be limited to three minutes per speaker. However, a shorter limit may be declared by the Mayor for agenda items for which many Speaker Cards have been submitted.

Public Comment For Items Not On The Agenda: Speakers will be called on in the order cards were received.

Public Comment For Items On The Agenda: Persons wishing to speak on agenda items will be called at the time the agenda item is brought forward.

## **CLOSED SESSION**

- A. PUBLIC EMPLOYEE PERFORMANCE EVALUATION  
G.C. § 54957

Title: City Manager

- B. INITIATION OF LITIGATION  
G.C. §54956.9(c)

507 Vista Del Llano

- C. INITIATION OF LITIGATION  
G.C. §54956.9(c)

1870 Nabal Road

## **OPENING CEREMONIES**

1. CALL MEETING TO ORDER
2. ROLL CALL
3. FLAG SALUTE
4. PRESENTATIONS
  - A. Mayor's Award for Community Service
  - B. Vector Control – Crystal Brown
5. PUBLIC COMMENTS ON MATTERS NOT ON THE AGENDA
6. ADMINISTRATIVE REPORTS
  - A. CITY MANAGER'S REPORT
  - B. CITY ATTORNEY'S REPORT
  - C. COMMUNITY DEVELOPMENT REPORT
  - D. FIRE CHIEF'S REPORT
  - E. SHERIFF'S DEPARTMENT REPORT

## **CONSENT CALENDAR**

It is recommended that Items 7 through 18 be acted on by one motion of the City Council unless separate discussion and/or action on an item is requested by a Council Member.

7. WARRANT REGISTER FOR OCTOBER 2009

RECOMMENDATION: Approve.

8. TREASURER'S REPORT FOR OCTOBER 2009

RECOMMENDATION: Approve.

9. CITY COUNCIL MINUTES Special City Council and Special Planning Commission meeting of July 15, 2008

RECOMMENDATION: Approve.

10. CITY COUNCIL MINUTES Regular meeting of October 8, 2009

RECOMMENDATION: Approve.

11. AWARD OF THE REHABILITATION OF HACIENDA ROAD AND EAST ROAD an ARRA (Stimulus) Project

RECOMMENDATION:

A. Award a contract to Imperial Paving Co. in the amount of \$419,952.89, subject to Caltrans and Federal Highway Administration concurrence in this award.

B. Authorize City Manager to execute a contract agreement with Imperial Paving Co. in a form approved by the City Attorney and direct the staff to proceed with the project.

C. Authorize the City Manager, in the event the lowest bidder Imperial Paving Co. does not honor its bid, to award to the second lowest, qualified bidder, All American Asphalt, in the amount of \$424,260.78, subject to Caltrans and Federal Highway Administration concurrence in the award.

12. 2009 ANNUAL ROAD MAINTENANCE PROJECT – ZONE 3 NOTICE OF COMPLETION

RECOMMENDATION: Approve Notice of Completion for the construction of 2009 Annual Road Maintenance Project – Zone 3.

13. RENOVATION OF AUTOMATED LICENSE PLATE RECOGNITION (ALPR) CAMERA SYSTEM ON HACIENDA BOULEVARD

RECOMMENDATION:

- A. Approve the payment of \$13,508.38 to Leverage for replacement of the routers and other equipment associated with the automated license plate recognition camera system **and**
- B. Authorize the transfer of \$14,000 from general fund balance (reserves) to the line item for purchase of IT equipment (Account 01-14-9088); **or**
- C. Request the Sheriff's Office to provide a report at the Council meeting of December 10, 2009, about the benefits of the camera system to date and continue this purchase until December 10, 2009.

14. PROFESSIONAL SERVICES AGREEMENT WITH BRYAN WOODRUFF FOR PARAMEDIC COORDINATOR SERVICES

RECOMMENDATION:

- A. Authorize the City Manager to enter into a Professional Services Agreement, in a form approved by the City Attorney, with Bryan Woodruff for his services as Paramedic Coordinator.
- B. Appropriate \$24,640 in the Fire Fund Account 08-15-00-9050 and authorize the transfer of \$24,640 of General Fund Reserve into the Fire Fund.

15. PURCHASE OF PERSONAL PROTECTIVE EQUIPMENT

RECOMMENDATION:

- A. Authorize the City Manager to approve a purchase order with Allstar Fire Protective Equipment in the amount of \$29,505.19.
- B. Authorize the transfer of \$30,000 from the General Fund balance (reserve) into Fire Fund Account 08-15-00-9028, Safety Equipment.

16. SECOND FINAL READING: ORDINANCE 2009-08 OF THE CITY COUNCIL OF THE CITY OF LA HABRA HEIGHTS AMENDING VARIOUS CODE SECTIONS OF ARTICLE 7 (DEVELOPMENT CODE AND ZONING ORDINANCE), ARTICLE 8 (ADMINISTRATIVE DECISION) AND ARTICLE 12 (DEFINITIONS) OF THE MUNICIPAL CODE

RECOMMENDATION: Waive further reading and readopt Ordinance 2009-08.

17. ADOPTION OF A STATEMENT OF INVESTMENT POLICY AND DELEGATION OF INVESTMENT AUTHORITY

RESOLUTION 2009-\_\_\_: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA HABRA HEIGHTS ADOPTING A STATEMENT OF INVESTMENT POLICY, DELEGATING INVESTMENT AUTHORITY TO THE CITY TREASURER, AND RECINDING RESOLUTION NO. 2008-34, THE PRIOR ANNUAL DELEGATION OF SUCH AUTHORITY.

RECOMMENDATION: Adopt Resolution No. 2009-\_\_\_.

18. AUTHORIZE CITY MANAGER TO EXECUTE DOCUMENTS FOR BANKING SERVICES

RECOMMENDATION: Authorize the City Manager to execute any and all documents necessary, and approved by the City Attorney, to secure banking services from Wells Fargo Bank, 441 W. Whittier Blvd, La Habra, CA 90631.

----- **END OF CONSENT CALENDAR** -----

**ADMINISTRATIVE ITEMS**

19. COST AND TIME OF ELECTION FOR PLANNING COMMISSION ALTERNATE

RECOMMENDATION:

- A. Conduct a stand alone measure; or
- B. Direct staff to consolidation with Los Angeles County; or
- C. Postpone the Measure to the City General Municipal election to be held March 2011; or
- D. Other direction as provided by Council.

20. APPROVE CONTRACT FOR COMPREHENSIVE FEE AND RATE STUDY, OVERHEAD COST ALLOCATION PLAN, AND DEVELOPMENT IMPACT FEE FEASIBILITY STUDY

RECOMMENDATION:

- A. Authorize the City Manager to enter into a contract in a form approved by the City Attorney with Tischler-Bise in the total amount of \$35,100 to perform a Comprehensive Fee Study, a Development Impact Fee Feasibility Study and an Overhead Cost Allocation Plan:
- B Authorize the transfer of \$36,000 from general fund balance to professional services line-item in the general services budget (Account 01-09-9050).

21. REPORT FROM CITY COUNCIL BUDGET COMMITTEE

RECOMMENDATION: After discussion by Council direct the City Manager to present a long term view of the City's finances at the February 2010 Council Meeting and include alternatives for avoiding a structural deficit.

22. APPROVAL OF THE RECORDING OF A VOLUNTARY COVENANT REGARDING TPM 69988 AND THE PROPERTY SOUTH OF 2555 CASALERO

RECOMMENDATION: Approve and consent to the recording of a covenant on the Property eliminating the possibility of brush clearance on Habitat Authority property as a result of the development of the Property.

----- **END OF ADMINISTRATIVE ITEMS** -----

23. PUBLIC COMMENTS ON MATTERS NOT ON THE AGENDA
24. CITY COUNCIL COMMENTS
25. ADJOURNMENT